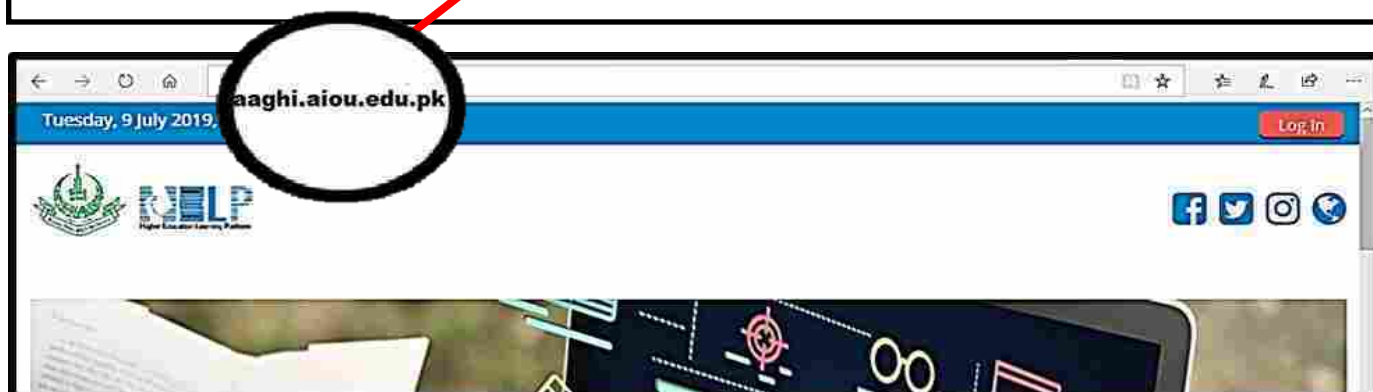


AIOU LMS—USER MANUAL

AIOU has updated its Learning Management System (LMS). The URL of new LMS is

aaghi.aiou.edu.pk

Step 1: Please type this address in browser's address bar. A web page will be opened as shown in image below and click on **"Log In"** Button in right top corner.



Step 2: After clicking **Log In** Button, a page requiring log-in credentials will appear as shown in image below. Please enter your username and password. If you are logging on first time on new system, format for your username and password will be as follows:

Username: registration number@aiou.edu.pk e-g 17PRI869@aiou.edu.pk

(registration number should be in upper case without any space.)

Password: roll number e-g BR6740

(your password is your roll number in uppercase and without any space).

A screenshot of the login page on the AIOU LMS. The page has a white background with a black border. At the top, the text 'Log in' is centered. Below it, there are two input fields: 'Username' and 'Password'. Under the 'Password' field, there is a checkbox labeled 'Remember Username'. A blue 'Log in' button is positioned below the checkbox. At the bottom of the page, there is a link that says 'Forgotten your username or password?'.

Log in

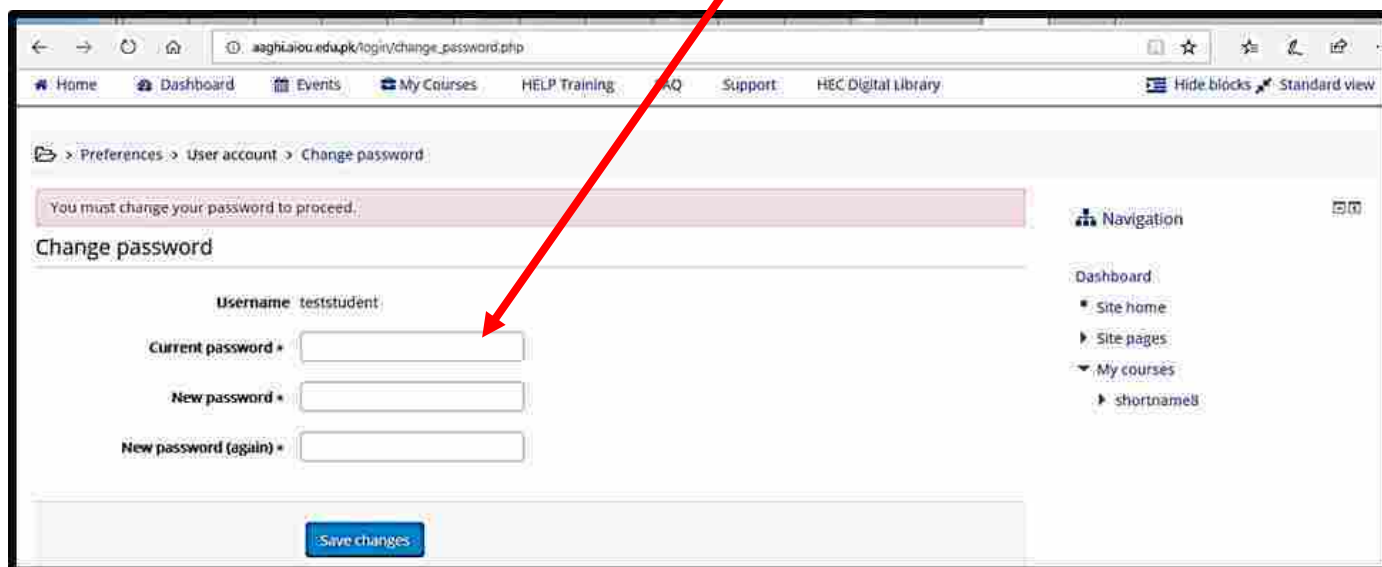
Username

Password

☐ Remember Username

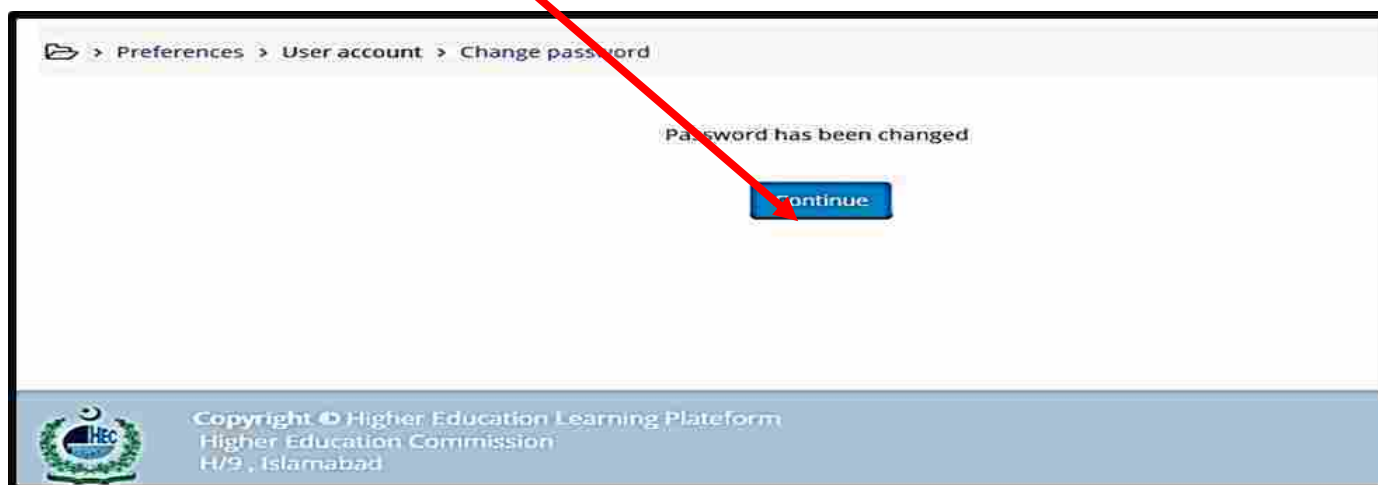
[Forgotten your username or password?](#)

Step 3: After Login first time, you will be prompt to change your password as follows. You are required to change your password and remember it.



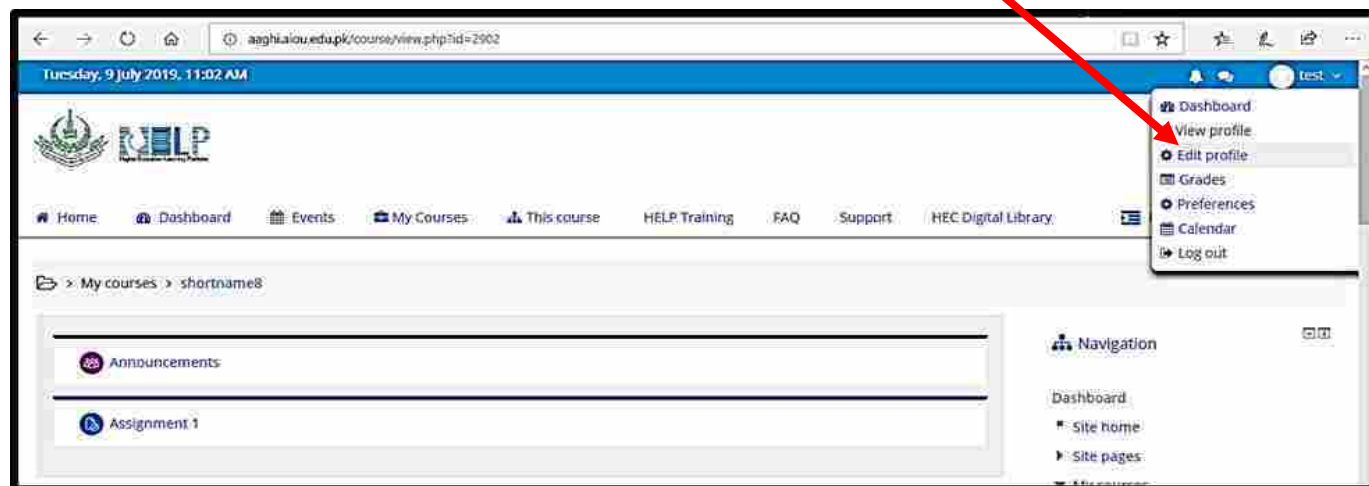
The screenshot shows a web browser window with the URL `aeighiaiou.edu.pk/login/change_password.php`. The page title is "Change password". A message at the top states: "You must change your password to proceed." The form includes a "Username" field with the value "teststudent". Below it are three password fields: "Current password", "New password", and "New password (again)". A blue "Save changes" button is at the bottom. A red arrow points from the text in Step 3 to the "Current password" field.

Step 4: Click on "Continue" button.



The screenshot shows the same "Change password" page, but the password fields are now disabled. A message in the center states: "Password has been changed". A blue "Continue" button is highlighted with a yellow border. A red arrow points from the text in Step 4 to the "Continue" button. The footer contains the HEC logo and copyright information: "Copyright © Higher Education Learning Platform, Higher Education Commission, H/9, Islamabad".

Step 5: Hover your mouse cursor to right top corner. A drop down menu will appear as shown in image below. Please click on **“edit profile”**.

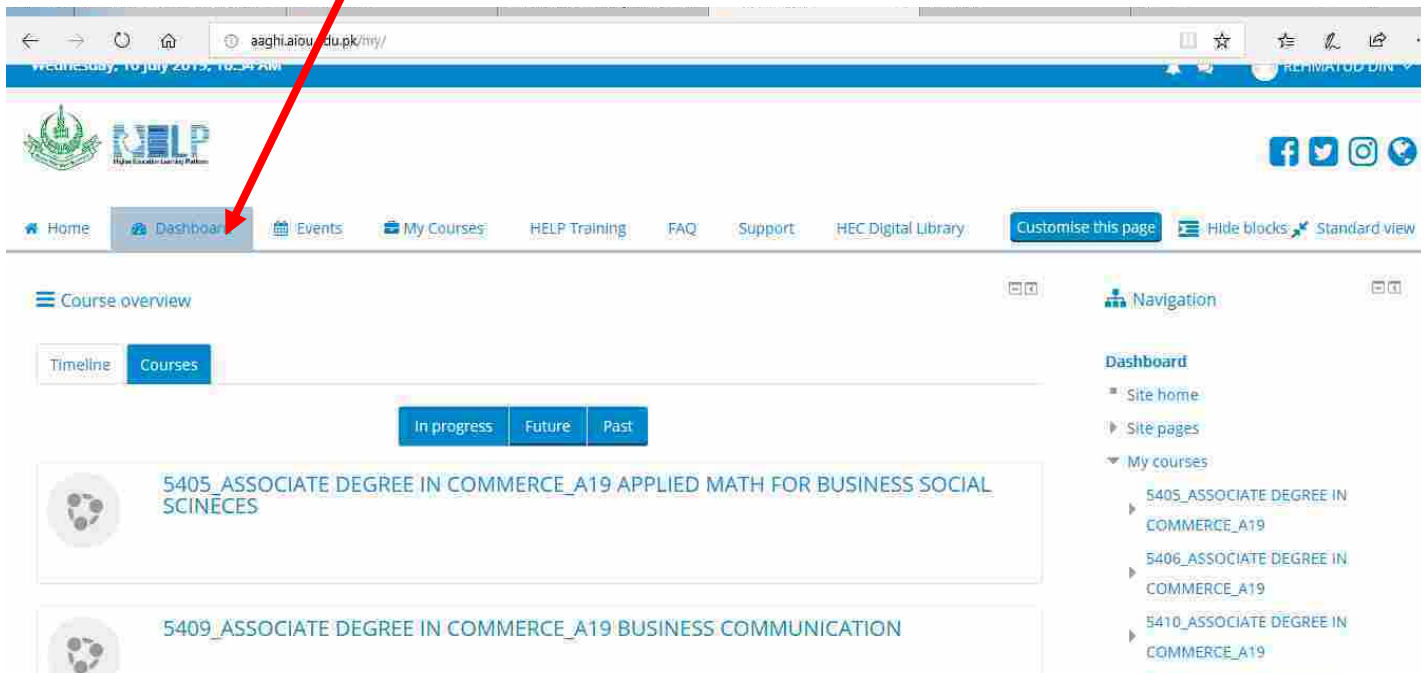


Step 6: Update your email address and enter a valid email address. It is necessary to get notifications and other types of communications.

Click on **“Update Profile”** button at the end of page to save changes.

A screenshot of the 'General' profile update form. The form has a title 'General' with a dropdown arrow. It contains several input fields: 'First name' with the value 'test', 'Surname' with the value 'student', and 'Email address' with the value 'test1@aiou.edu.pk'. Below these is a dropdown for 'Email display' with the selected option 'Allow only other course members to see my email address'. A red arrow points from the 'Update Profile' button in the previous step to the 'Email address' field. On the right side, there is an 'Expand all' button and a sidebar with navigation links: Dashboard, Site home, Site pages, My courses, and shortname8.

Step 7: Click on “**dashboard**” tab to access your courses



Step 8: By clicking on any course, the following window will appear. There are two main sections. First is general section and second is week wise division of the course.

